

GULDEN SUTTON PARISH COUNCIL

Minutes of the Ordinary Meeting held on 5th October 2022 at 7:30PM at Guilden Sutton Village Hall

Chairman: Cllr M Littlewood

Present: Cllr I Brown, Cllr D Hughes, Cllr W Moutlon, Cllr P M Paterson, Cllr S Proctor, Cllr S Ringstead

In Attendance: Mrs V Downing and 1 member of the public

Clerk: Mr M Roberts

The Chairman noted that this was the first Council meeting since the death of Her Majesty Queen Elizabeth II. The Council had written to The King to express condolences on behalf of the Parish and had made the Parish Car Park available for the display of tributes.

1. Procedural Matters

(a) Apologies

Apologies were received and accepted from Cllr Kane.

Apologies were received and noted from Borough Cllrs Parker and Heatley, and Mr B Lewin.

(b) Members confirmed their standing interests as follows:

Cllrs Hughes and Littlewood as members of Guilden Sutton Green Space.

Cllrs Hughes and Paterson as members of Guilden Sutton Community Association.

Cllr Ringstead as a member of her household is a member of Men in Sheds.

Cllrs Brown and Proctor as members of the Village Green Group.

Cllr Proctor, Cllr Paterson, Cllr Littlewood and Cllr Ringstead as members of the Wildflower Garden project group.

(d) It was proposed by Cllr Moulton, seconded by Cllr Proctor and agreed that the minutes of the ordinary meeting held on 7th September 2022 be agreed as a true record of the meeting **(22/036)**.

(e) Future meeting dates were noted as 2nd November, 7th December.

2023 meeting dates:

11th January*

1st February

1st March

5th April

10th May (ANNUAL) *

7th June

12th July

6th September

4th October

1st November

6th December

(f) Grounds maintenance

It was noted that a full review of Grounds maintenance issues would be deferred until 2023-24, to start in 2024-25. It was agreed that Cllrs Littlewood, Hughes and The Clerk would meet to discuss potential options for the 2023-24 contract.

2. Community Engagement/Communications

(a) Visiting Officers

An update from the Footpaths Warden was circulated.

PCSO Bailey informed members that those who were trained to use the Tru-Cam would be able to use the equipment held by Waverton Parish Council.

(b) Visiting Members

There were no visiting members.

(c) Public Speaking

Mrs V Downing asked for an update with regards to the placement of benches in a public area.

A member of the public updated the Council on a proposal for a Footpath on Station Lane. It was noted that a response from landowners in the area was awaited and that additional work may be required to determine ownership of land in the area.

It was noted that the hedge at the highway side of the Parish Car Park was overgrown.

(d) Correspondence

Correspondence had been received with regards to the scheduled safety study on the A41. The Clerk reported having already written to CWAC for an update.

(e) Surgery

Cllr Ringstead reported that a resident had raised concerns with regards to the repair site at the bottom on the steps on Church Lane, where there has been a strong smell of sewage.

Two residents had requested an update with regards to planning applications in the area.

It was agreed that Cllrs Hughes and Paterson would preside at the next surgery to be held on 29th October.

(f) Communications

Cllr Proctor had drafted the next newsletter. It was suggested that the Council could hold open forums ahead of the November and March Council meetings.

(g) Support Group

Cllr Littlewood hoped that the Support Group would be able to assist with the delivery of newsletters again.

3. Open Spaces

(a) Guilden Sutton Greenspace

Cllr Littlewood reported that an open day 25th September had been successful, with an attendance of over 200.

(b) Wildflower Garden

Cllr Proctor reported that significant progress had been made and a contractor had been identified to scrape the top layer of soil and grass.

It was noted that the now defunct Cinema Club were prepared to make a benefit in kind donation so that the bulbs, seeds and ground clearance could be arranged prior to the lease being agreed.

(c) Old School Field

It was noted that the Audit and Governance group would agree a contractor to carry out the required works when a third quote had been received.

4. Transport and Highways

(a) Public Transport

Nothing further.

(b) Footpath Station Lane

CLlr Littlewood reported that the first meeting of the footpath group had taken place. It was felt that Guilden Sutton would benefit the most from the potential paths. Members of the group were contacting landowners to canvass support for the idea.

(c) Footpath to the rear of Oaklands

Nothing further.

5. Planning

(a) New applications:

22/02992/FUL	Land Rear of 10 Wood Farm School Lane Creation of one pond	29 th September
22/03160/FUL	9 Porters Croft Two storey side extension	ML/DH

(b) Awaiting Decision:

21/03995/TPO	28 Cinder Lane Hornbeam (01) – prune lower branches to lift crown and limit growth	NO OBJECTION
21/04393/FUL	Cedar Lodge Part demolition of existing extensions and construction of single storey extension to front, side and rear with first floor accommodation above including two dormers to front and side. (Amended Description)	NO OBJECTION
22/01292/LDC	The Old School Guilden Sutton Lane	-
22/01389/FUL	13 Ash Bank Hare Lane Two storey and single storey side extension	NO OBJECTION
22/01585/FUL	5 Moorcroft Crescent Guilden Sutton Hip to gable loft conversion with new dormer. Extension and roof replacement to existing single storey rear extension.	NO OBJECTION
22/01854/FUL	8 Cinder Lane Relocation of driveway to include new footpath crossing and dropped kerb, erection of 1.8 m high side boundary fence.	NO OBJECTION
22/01883/FUL	1 Heath Bank Demolition of existing car port and outbuilding, erection of part single part two storey side/rear extension	NO OBJECTION

8. Grounds Maintenance

(a) Hilltop Road Area

It was noted that this could be progressed as part of the Grounds Maintenance project.

(b) Hare Lane Village Green

It was noted that a response was awaited with regards to the section 115e application.

9. Remembrance Sunday

It was noted that approval had been granted for the Remembrance Sunday road closures. Cllr Paterson would liaise with Cllr Kane with regards to the citing of the lamppost poppies.

10. Primary School

Cllr Hughes presented a letter from the school expressing thanks for the book tokens that had been provided by the Parish Council.

11. Members Information Items

Cllr Ringstead asked as to whether there was an update with regards to the Section 106 monies.

Cllr Proctor reported that the substation in Pipers Ash had been cleared.

Cllr Littlewood reported that Christleton PC were holding an open morning and wondered if this format could be adapted for a similar event in Guilden Sutton.

Cllr Littlewood noted that BT Openreach barriers were still in place at the junction of School Lane and Station Lane, these would need to be removed prior to the Remembrance event.

12. Exclusion of the Press and Public

It was proposed by Cllr Littlewood, seconded by Cllr Paterson and agreed that members of the press and public be excluded from the meeting, in order that the Council discuss urgent exempt items under Schedule 12 of the Local Government Act, 1972. **(22/038)**.